

Executive Director
Mark W. Cronin, PSP
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New England Elks Tour
156th Grand Lodge Session
Baltimore MD – July 5 – July 8, 2020
Mark W. Cronin, PSP, Executive Director

State Directors
Richard M. Palanzo, SDGER, CT
Andrew J Constantine, SDGER, ME
Michael F. Zellen, PGER, MA
Robert A. Jones, SDGER., NH
Leo R. Blanchette, SDGER., RI
Robert J. Campo, SDGER VT

TO: State Directors, State Secretaries and Lodge Secretaries,

The reservation form for the Elks National Convention which will be held in Baltimore Maryland July 5th through July 8th, 2020 **is on side B of this letter.** The New England delegation to the Elks National Convention has been assigned to the Lord Baltimore Hotel – 20 W. Baltimore St., Baltimore MD 21201.

We are presenting a five night package, arriving on Saturday, July 4th and departing on Thursday, July 9th. Limited additional days are available at either end of our package; rate and accommodations are based upon availability.

Rooms will be assigned on a first-come/first-serve basis. I urge you to send your reservations in as early as possible, but **no later than March 31, 2020.** You must send the reservation with either full payment or a **\$400** room deposit. **Reservations received without a deposit or deposits received without a reservation will be returned. Late applications will not assure you a room in the New England Elks Headquarters Hotel.**

Reservations made after April 1st require payment in full.

If a Lodge is unsure of who their Exalted Ruler will be the Lodge may send a reservation with the deposit or full payment in the name of the Lodge, clearly indicating that it is for the Exalted Ruler-Elect and then send the appropriate name and information required **as soon as it is available.** This will ensure that your Lodge receives a room at the New England Headquarters Hotel.

- All checks must be payable to “New England Elks Tour” (credit cards are not accepted)
- Mail reservations to Mark W. Cronin, New England Elks Tour, 10 Lorna Drive Auburn, MA 01501-1214

You will receive a confirmation in the mail from the New England Elks Tour with a hotel confirmation number, amount paid and amount due if any. **All final payments are due and payable in full by May 1, 2020.**

All change requests must be made in writing. ***All cancellations must be made in writing no later than June 1, 2020 in order to receive a refund.***

Please take the time to carefully read the instructions on the reservation form. Neatly complete Side B of the reservation form and clearly state your Lodge name and your title. All of the information on the reservation form is important, so please fill in all of the blanks. If necessary, copies of this reservation form may be used for other guests attending the convention.

Please note that the hotel has a policy of placing a hold on their guest’s credit cards in the amount of \$50 for incidentals upon check in.

Thank you for your cooperation in ensuring the success of the New England Delegation at the National Convention in Baltimore Maryland. If you have any questions or concerns regarding your reservation please do not hesitate to contact me.

Sincerely and fraternally,
Mark W. Cronin, PSP
Executive Director, New England Elks Tour

PLEASE COMPLETE RESERVATION INFORMATION ON SIDE B

Baltimore, MD - 2020

Please Print All Information (use black ink if possible)

First Name: _____ Last Name: _____

Sharing Room With (must list first & last name if double occupancy) _____

Home Address/Street: _____

City/Town: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Lodge Name: _____ District Name: _____ State _____

Title, please check one only

____ Exalted Ruler (2020-2021) ____ Alternate Delegate (2020-2021)

____ State President (2020-2021) ____ Grand Lodge Committee

____ District Deputy * (2020-2021) (* The GL will cover 4 nights, the DD Designate is responsible for the balance at time of booking)

Hotel Room Only – Single or Double Occupancy

Consisting of: Five (5) night's hotel accommodations for (1 or 2) (Saturday, July 4th to Thursday, July 9th) at the Lord Baltimore Hotel – 20 W. Baltimore St., Baltimore MD 21201

Hotel Arrival Day _____ Hotel Arrival Date _____

Hotel Departure Day _____ Hotel Departure Date _____

Single or Double Occupancy (5) Nights \$ 720.00 (Reservations made after April 1st require payment in full.)

Additional nights * _____ at \$144 per night* = _____

Package Total = _____ (\$400 deposit or full payment required)

One King* _____ Two Beds* _____ Accessible Room* _____

*(*Additional nights, rate and accommodations are based upon availability)*

June – July 2020

S	M	T	W	T	F	S
28	29	30	1	2	3	4
5	6	7	8	9	10	11

**All checks must be payable to:
“New England Elks Tour” (credit cards are not accepted)**

**Mail completed reservations with either full payment or deposit to:
Mark W. Cronin, New England Elks Tour, 10 Lorna Drive Auburn, MA 01501-1214**

Office Use Only	
Date received:	_____
Amount received:	_____
PC # _____ LC # _____	
Other _____	